

From: [Neff, Jennifer](#)
To: [Lang, Matthew](#); [Willging, Jennifer](#)
Cc: [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: French 3503
Date: Thursday, December 19, 2024 4:51:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Tuesday, December 10th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course request for French 3503.

I am pleased to report that the Subcommittee approved the request with the following feedback:

- *Recommendation:* To help students better understand the course policies, the Subcommittee recommends that the syllabus provide more detailed information on how attendance and participation points will be deducted after the third absence. [Syllabus p. 3]
- *Recommendation:* The Subcommittee recommends that the department reconsider the format in which the readings are listed in the course schedule, as it currently is somewhat difficult to understand. The Subcommittee suggests that the readings be clearly and fully stated in the weekly breakdown for ease of reference. [Syllabus pp. 4-9]

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

French 3503 will continue through the approval process to OAA.

Should you have any questions, please feel free to contact Tom Dugdale, faculty Chair of the A&H1 Subcommittee, or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Assistant

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / ascas.osu.edu

Pronouns: she/her/hers